**TUNSTALL PARISH COUNCIL**

**Minutes of the Ordinary Meeting held on 14th March 2018 commencing at 7.00pm in the Village Hall**

**Present:**

**Parish Council:** Cllr Martin Richardson Chair

 Cllr Chris Wilson

 Cllr Dave Parry

 Rachel Walker Clerk

**In attendance**: Cllr Carl Les (NYCC), Lt Col Jordan

**Tunstall Residents**

Paul and Jane Greenwood, Wyn Lake, Fiona Rosher, Michael Welch, Ken Walsh, Phill Johnson, Dave Bowling, Simon Benbow

1. **Apologies**

PCSO Di Smith

Cllr Geoff Linehan

Cllr Richardson opened the meeting by paying tribute to Cllr Sheila Clapham who had sadly passed away In February. He remarked that she had served on the Parish Council a number of times and she did a tremendous amount for the village especially for those who lived near her in Yarborough Close.

Cllr Richardson then welcomed Lt Col Jordan to the meeting and hoped this would be the start of building a relationship between the village and the army.

1. **Declarations of interest**

None

1. **Matters raised by residents**
2. Paul Greenwood commented that the newly installed chevrons before the bridge going out of Tunstall make the road very narrow. Cllr Les took a note of this issue
3. Paul also queried the flooding on the A1 that had occurred recently – Cllr Les responded that this was due to the surface water drains not yet being connected to the main drains; these have not been handed over to Highways England. NYCC is responsible for side roads.

Ken Walsh also commented that it seems like sat navs have not yet been updated with the new roads although Mick Welch said that his had been.

1. Mick Welch brought up the issue of speeding once again in the village. He also commented that there are a number of cars parking on the pavement and this is causing problems for wheelchair users.

It was mentioned that Hurworth have recently issued residents with speed stickers that can be stuck to wheelie bins and on the roadside.

The Clerk read out the email she had received from PCSO Di Smith regarding the issue of speeding – the outcome was to report it via the North Yorkshire Police website.

1. **Police report**

There were NO crimes reported during the period of 15/01/18 – 13/03/18. There was 1 incident reported.

Mick Welch warned that there had been a white Mercedes van driving around Catterick Village with 2 occupants looking into gardens and advised to be vigilant.

1. **County Councillor / District Councillor Report**

Cllr Les reported he is struggling to get the traffic survey done that Cllrs had requested.

The Locality fund starts again in May.

Cllr Richardson thanked Cllr Les for the grant which would go towards the sanding of the village hall floor.

Cllr Les also mentioned that the Ministry of Justine is looking to potentially close Northallerton Magistrate Court – he asked if Tunstall PC would consider sending in a response, this would need to be done ASAP

1. **Minutes of last meeting**

The minutes of the Meeting held on 17th January 2018 were proposed and confirmed as a true record.

1. **Matters arising**
2. Speeding issues – as before
3. **Current Issues**
4. Tour de Yorkshire – there is a £15,000 grant allocated to this event with £5000 going to Richmond. It is unlikely that an event will be held in Tunstall as it is not in the proximity of the race. There will however be a Garrison Gathering on Saturday 5th May which will be a family event between 11am and 5pm, there will be a screen to watch the race and the cyclists will be passing via Aldi roundabout
5. Banking signatories / online payments – The Clerk explained about how it would be easier to make payments online where possible but she was aware that this needed to be safeguarded against fraud. She suggested that at each meeting she produced all invoices due for payment and 2 councillors would authorise and sign these payments. She would then go online and pay the suppliers.

**Proposed** Cllr Richardson **Seconded** Cllr Parry

1. Parish Insurance - the clerk read out the quote from Zurich who provided the insurance last year and had done so via RDC in previous years. The policy remained the same and there was a small increase, the proposed premium for 2018 was £167.44

**Proposed** Cllr Richardson **Seconded** Cllr Parry

**OFF THE AGENDA:**

Questions were raised to Lt Col Jordan to which he responded:

The capacity study is now complete.

Regarding the 1st Unit moves there is no single accommodation needed. And there are sufficient quarter’s available for early moves however not for those units moving later on hence the sign off for 315 quarters. There is no date as yet for these to be built however it is anticipated it will be approx. 2021.

The hospital assessment has been signed off and was conducted by NHS/MOD, once the plan is signed off work will commence. As mentioned before this will be behind Peronne Lines

There had been a strategic meeting held today to work out a communications plan/news/updates.

1. **Correspondence**

Weekly A12LB traffic cascade

Email re Best Kept Village

**Resolved:** It was decided not to enter Best Kept Village at this time

1. **Financial matters**

**Record of payments made under out of meeting arrangements**

None

**Summary of Accounts**

**Deposit Account Current Account**

Balance as of 14th March 2018 Balance as of 14th March 2018

£1004.73 £8580.88

**Accounts for payment**

The following invoices were presented for authorisation for payment via BACS:

**Payee & Description Amount**

Clerks wages Nov – Jan (no signatory available at last meeting £271.04

Final grass cutting payment 2017 £256.80

Clerks wages Jan-March 2018 inc expenses £189.98

These were authorised by Cllrs Richardson and Parry

1. **Planning Applications**

17/00852/FULL – 3 Hill Farm – Cllrs had no objections

17/00833/FULL – Mayfield Farm – Cllrs had no objections

17/00834/ FULL – Mayfield Farm – Cllrs had no objections

18/00/48/FULL – Plews Cottage – a discussion took place regarding the use of the proposed timber chalet and its location.

Mrs Wyn Lake who lives in the neighbouring property explained how it would be right behind her property and it was outside domestic curtilage. The size of the property seemed to be very large for a home office and felt that it was unsuitable.

The owner of Plews Cottage responded by saying that the chalet has no wheels but has the potential to be mobile and the footprint was approximately half that of the village hall. It needs to be this size as he runs a business from home and himself, wife and daughter all need work space.

The change of use of land was necessary as currently it is assigned to agricultural land and as such he would be unable to pout a home office on it.

As he and his family own 3 horses that part of land will remain.

**Resolved** – Clerk to write to RDC with a no objections comments for 1st three planning applications and to request that the planning for Plews Cottage be looked at again with reference to the location and size of the timber chalet.

1. **Minor Matters**

None

1. **Village Hall**
2. Annual Accounts – Martin circulated the annual accounts which showed a profit of £1061
3. Village hall budget – Martin circulated the proposed budget for 2018/18 which was approved
4. As the previous cleaner had resigned Martin looked into getting a cleaning company, whilst they were more expensive at £12.50 per hours it was felt that it was worth trying as nobody else had come forward.
5. The path along the beck has now been completed and the area had been planted with woodland plants. The bridges and bird hide were all complete thanks to Paul Greenwood and Phoenix House.
6. **To confirm the date of the next meeting** :

Wednesday 16th May 2018

The meeting closed at 8.10pm

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_