**TUNSTALL PARISH COUNCIL**

**Minutes of the Ordinary Meeting held on 5th September 2018 commencing at 7.00pm in the Village Hall**

**Present:**

**Parish Council:** Cllr Martin Richardson Chair

 Cllr Chris Wilson

 Cllr Dave Parry

 Cllr Phill Johnson

 Rachel Dudding Clerk

**In attendance**:

**Tunstall Residents**

Paul Greenwood, Jane Greenwood, Simon Benbow

1. **Apologies**

Cllr Tony Gadie

Cllr Carl Les (NYCC)

Cllr Geoffrey Linehan (RDC)

PCSCO Di Smith

1. **Declarations of interest**

None

1. **Matters raised by residents**
2. Cllr Johnson produced a list of questions that had been written in a book that is placed on the bar in the pub, these were:

Q. What funds are available for the village?

The Clerk replied that there are no excess funds as each year a budget is set via the precept. This is kept as low as possible so that it does not impact resident’s council tax bills. The clerk also enquired what improvements were suggested and that some may actually be out of the hands of the PC to organise ie traffic calming measure etc.

Q. What about a speed matrix?

The clerk responded that these have been considered in the past however they are very expensive to hire and the cost could be in the region of £4000. It is also thought that the effect of a speed matrix soon declines once people are aware of it.

Q. Grass cutting – have we had any other quotes?

The clerk responded that whilst the grass cutting was perhaps not to the desired standard the cost per cut is very reasonable at £108 +Vat. 16 cuts have been budgeted for in this financial year however due to weather conditions this number may not get reached. Other contractors charge at least double the rate.

Q. What about the cleaning of the village hall?

The clerk responded that the no other quotes had come in from interested parties. Cllr Richardson stated that he was happy with the current contractors for the time being.

Q. Why isn’t there a Facebook account for the village hall?

The clerk responded that whilst she does not use social media she had no objections to another person setting an account up and keeping it updated.

Q. What is the rate of hire for the village hall?

The clerk responded by saying that it is £7 per hour for non-residents and £6 per hour for residents

Q. Why can’t an email be sent out with agendas/minutes etc?

The clerk explained that there is already a list in place of contacts that she has gained over the years, this has decreased slightly since the introduction of GDPR. The information is also put on the website and noticeboard. The clerk offered to do a newsletter and add to it that if people were interested on going onto an email list then to get in touch.

1. Paul Greenwood had heard that there was possibly going to be a bill in parliament for pollination which would mean that only certain parts of a verge could be cut.
2. Paul Greenwood asked about the possibility of a cleaning rota for volunteers – Cllr Richardson said that whilst it was an idea it may be difficult to get enough willing volunteers to organise it so suggested that the cleaning firm continue.
3. Paul Greenwood reported that Yorkshire Water had carried out an inspection of the sewage pipes including those in the village hall garden. Paul explained that the pipe runs down the main street, under the car par and across the village hall field. These are 2m deep underground. Paul asked if a copy of the report from Yorkshire Water could be obtained for future reference.
4. Paul Greenwood told councilors that a tree had been planted right in the middle of the wildflowers in the community garden which incidentally was also over a sewage pipe which could have caused problems in years to come - he has removed the tree and planted it elsewhere.

**Resolved:** Clerk create a newsletter

Clerk to contact Yorkshire Water for copy of report

1. **Police report**

There were 3 incidents reported during the period of 09.07.18 – 05.09.18.

1. **County Councillor / District Councillor Report**

**No reports available**

1. **Minutes of last meeting**

The minutes of the Meeting held on 11th July 2018 were proposed and confirmed as a true record.

1. **Matters arising**
2. The Clerk had heard from NYCC thanking her for her comments regarding the bridleway near the sewage works and that they would look into it
3. Cllr Parry mentioned the fire extinguishers as per the last meeting – whilst it is cheaper to buy new, these would still need inspecting as they are in a public building. The electrician had also been and tested the electrics and had done some repairs a grant of £695 has been applied for.
4. Cllr Richardson confirmed that the £400 grant from Cllr Les had been received for the heating oil but as yet had not been spent as no oil was needed at this time.
5. Cllr Richardson had contacted the insurers re the clerks query about having a keysafe at the village hall – they said that they would not cover so the idea has been dropped.
6. **Current Issues**
7. **Play Park –** Cllr Richardson and the Clerk had attended a meeting with Gary Hudson and Dave Lodge of RDC at the play park, the same issues as previously were discussed. RDC say that there is no funding to replace the equipment so when it fails they will remove it, Cllr Richardson queried the state of the matting and Gary Hudson assured him it was still safe and that Zurich insurance cover it.

After a discussion councillors decided again that they would continue to let RDC manage the park. Cllr Wilson suggested that a copy of the insurance be obtained from the council.

1. **Village Hall Committee** – Councillor Richardson explained that years ago there was a management committee and this had disbanded so himself and the clerk took over the running of it. It would be really useful if more people become involved to help cover all aspects of the management including accounts, bookings. Cllr Johnson said that he would put a note in his book.
2. **Church Grass cutting** - The Church had sent their annual request for a donation towards the upkeep of the church yard. £250 was suggested.

Cllr Richardson propped and Cllr Parry seconded this amount

**Resolved**: Clerk to contact RDC to get copy of insurance cover for Play Park

1. **Correspondence**

20.07.18 - Email NYCC re bridleway

26.08.18 - Email from Holy Trinity, Tunstall

30.08.18 – Email RDC – re elections 2019

03.09.18 - Email RDC – re Local Plan

**Resolved:** Clerk to contact RDC and pass on current views on night lighting

1. **Financial matters**

**Record of payments made under out of meeting arrangements**

**Date Payee Amount**

01.08.18 Veterans woodcraft (TIGER) £950.00

01.08.18 P Greenwood (TIUGER) £77.44

**Summary of Accounts**

**Deposit Account Current Account**

Balance as of 3rd Sept 2018 Balance as of 3rd Sept 2018

£1004.97 £6064.40

**Accounts for payment**

The following invoices were presented for payment:

**Date Payee & Description Amount**

05.09.18 Clerks wages July-Sept £173.46

05.09.18 Website hosting £120.00

05.09.18 Ink cartridge £21.78

05.09.18 Grass cutting Aug-Sept £259.20

These invoices were approved and signed by Cllrs Richardson and Parry

1. **Planning Applications**

**18/00148/FULL** – Amended planning for Plews Cottage – Cllrs had no objections

**18/00595/FULL-** Full planning permission to replace external door etc. at Swallow Fields, Hill Farm – Cllrs had no objections

**18/00531/FULL –** Full planning permission for the installation of solar panels etc. at Swallow Fields, Hill Farm – Cllrs had no objections

**18/00288/FULL –** Full Planning permission for single storey extension etc. at Wyncote, Tunstall **- GRANTED**

1. **Minor Matters**

Cllr Wilson mentioned the grass cuttings that get left behind by the contractors – Cllr Richardson explained that they don’t have the equipment to remove them which is reflected in the cost of the actual cut.

**Village Hall**

1. **Quarter 2 results** - Martin circulated the results which showed a closing balance was £10.011.99
2. **Village Hall carpark** – queries were raised whether a grant could be applied for as the current ground is an issue for anybody unsteady on their feet or in a wheelchair.
3. **Electrical** work – see above
4. **To confirm the date of the next meeting** :

Wednesday 7th November

The meeting closed at 7.45pm

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chairman Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_